

BSF SENIOR SECONDARY SCHOOL, JAMMU

TENDER NOTICE

Tender offers in sealed cover are invited for running a Wet Canteen & Tuck Shop in the BSF Sr. Sec. School, Jammu for providing light refreshment items, books and stationery to students and staff in school compound.

Tender Form along with detailed terms and conditions can be obtained from the office of the undersigned on payment of Rs. 200/- either cash or in the shape of demand draft favouring the Principal BSF Sr. Sec. School, Jammu payable at Jammu on any working day between 9.00 AM to 2.00 PM from 05.07.2018 to 24.07.2018. However, Tender Form and detailed instructions may also be downloaded from our Website www.bsfschooljammu.org

All Tender offers must be sent through registered post or be put in the sealed tender box available in BSF Sr. Sec. School, Jammu on or before 25.07.2018 (1400 hrs).

The Tender offers shall be opened on 26.07.2018 at 1100 hrs in the office of P.O & in the presence of bidders who wish to be present at the time of opening of Tenders. If, 26.07.2018 appears to be a holiday then tender will be opened on next working day.

Sd /-

PRINCIPAL
BSF SR. SEC. SCHOOL
JAMMU

TENDER INQUIRY

IMPORTANT : LIMITED TENDERS FOR OPENING OF WET CANTEEN & TUCK SHOP

To

M/s _____

Dear Messer's

Refer to our advertisement in the newspaper dated _____
Please fill your rates both in words and in figures of rent for opening of Wet canteen / Tuck shop in BSF Sr. Sec. School, Jammu. The acceptance of rent offered by you will be subject to the approval of the Competent Authority before they are finally accepted with the terms and conditions in the tender inquiry. The firms may use their own letter pads for quoting the rent, if, so desired. Only a single firm will be awarded the contract to run Wet Canteen and Tuck Shop in BSF Sr. Sec. School, Jammu. The contractor must ensure that the items required to be sold in school wet canteen & tuck shop should be in accordance with CBSE Circular no. Acad-02/2016 dated 06 Jan' 2016. The firms who have surrendered their previous contracts and never fulfilled the required terms and conditions of the tender are not eligible to apply.

Yours Sincerely,

Principal
BSF Sr. Sec. School, Jammu

No. 202/AO/Sr.Sch/18/
Dated : July' 2018

TERMS AND CONDITIONS OF TENDER FOR WET CANTEEN AND TUCK SHOP

The agreement is executed between Shri _____: herein after referred to as contractor and Principal BSF Sr. Sec. School, Jammu, (herein after Referred to as Principal for providing Canteen and Tuck Shop facilities to students and staff of BSF Sr. Sec. School, Jammu ;

The terms of the contract are as under:

1. The contract will remain in force for a period of two years i.e from _____2018 to _____2020. It may be renewed after its expiry, if both the parties viz. the contractor and the Chairman BSF Senior Secondary School, Jammu agree to do so. It can be terminated by either party at one month's notice.
2. The Chairman / Principal shall provide the contractor an unfurnished room / ground for location of Tuck Shop & Wet Canteen. The rent of the room / ground shall be charged monthly in advance at the rate of Rs. _____ /- (Rupees _____) only. The last date for payment of rent will be 5th of every month in advance.
3. If the contractor fails to deposit the monthly rent of Wet Canteen & Tuck Shop on the stipulated date and time i.e 5th of every month in advance then a fine of @ 2% of total value of rent may be imposed on the vendor for first fortnight, @ 5% of total value of rent for 2nd fortnight, @ 10% of total value of rent for 3rd fortnight, @ 15% of total value of rent for 4th fortnight and after that his case will be forwarded to the Competent Authority for termination of the contract.
4. Only a single room will be provided to the contractor for Wet Canteen & Tuck shop and the contractor is required to run Wet canteen and Tuck shop in same single room. The Premises let out to the contractor shall not be allowed to be used for any other purpose including residential by the contractor or his servants.
5. That the contractor will keep the premises neat and clean. He shall not be allowed for entry in premises to any outsider customer. The sanitary arrangements made by the contractor shall be subject to supervision check by the Principal or the person authorized by him.
6. The contractor shall pay the water and electricity charges according to the sub-meter reading or decided by BOO monthly basis. The number of Electric appliances authorized are as under :-

(i)	Light points	-	02
(ii)	Electric fans points	-	02
(iii)	Fridge point	-	01
(iv)	Hot case point	-	01

No other appliance except those mentioned above will be used by the contractor.

Signature of the contractor

7. The contractor shall not construct any permanent structure on the ground or make any addition or alteration in the premises even at his own cost except with the written approval of the Chairman of school. Any structure constructed or addition and alterations made shall be removed or set right after the expiry of the contract at the contractor's own cost. No compensation or damage for the loss in this respect shall be payable by the principal.
8. The contractor shall be authorized to sell items like tea, milk, soft drinks, Uniforms, Stationery, books, store etc as decided and directed by the Principal. The articles offered for sale will be prepared and stored in hygienic conditions. The rate list duly signed by the Principal and contractor will be prominently displayed by the contractor at the counter.
9. The contractor shall make his own arrangement for preparing the articles for sale and seating arrangements if any shall also be made by the contractor at his own costs.
10. The contractor shall deposit a sum of Rs. 20,000/- (Rs. 10,000/- for Wet Canteen and Rs. 10,000/- for Tuck Shop) *separately* for Wet Canteen and Tuck Shop as **EMD (Earnest Money Deposit)** along with the tender form. **Tender forms found without EMD of Rs. 20,000/- will be summarily rejected. EMD will be released after successful completion of agreement between school and contractor. It will be forfeited in case of breach of any of the conditions.**
11. The successful bidder shall deposit a minimum amount of Rs. 20,000/- (10,000/- for wet Canteen and 10,000/- for Tuck Shop) as Security Money in the shape of CDR to the accounts branch of school for fulfillment of this contract. The amounts of security deposit will not be less than the three times of monthly rent quoted in the tender form of successful bidder. The amount will be repaid within one month after the expiry of the contract successfully. It will be forfeited in case of breach of any of the conditions.
12. Only purified / filtered drinking water will be supplied to the customer.
13. The shop premises will be kept neat and clean.
14. The items sold should be qualitative keeping in view of health and hygienic of the students
15. Selling of intoxicated items like Alcohol, Tobacco, Gutka, Pan and Cigarettes etc will not be allowed.
16. The verification of antecedent of the contractor & his employees / subordinate should be submitted to the school's authority. However, if contractor wants to change any of the employees of his shop during contract period, then he will do so only after being permitted by the Principal.
17. The shop will be opened as per the timings decided by Principal.
18. No outside customers will be entertained in shop.

Signature of the contractor

19. Shop keeper will not extend credit facility to any of the employees.
20. The decision of Chairman will be final and cannot be challenged in any court of law.
21. In matters of any doubt or dispute, the decision of the Principal will be final.
22. The number and kind of electricity appliances intended for use by the contractor shall be got approved by the Principal in advance.
23. The Principal will supply list of books prescribed for different classes of BSF Senior Secondary /Primary school to the contractor.
24. The contractor will allow selling stationery and other articles authorized by the Principal at the approved rates.
25. The contractor will not sell any unauthorized items i.e. help books, Newspapers, Magazine, smuggled and the contraband items/stores.
26. No side business except selling of consumable stores / items will be transacted.
27. No ill reputed folk will be associated in the shop during transactions.
28. The gambling/ lending of money on interest will not be allowed from the shop. The shop will open as per timings decided by the Principal.
29. The contractor must have a minimum of 2 years experience from a reputed organization / institute / department to run the wet canteen/ tuck shop.
30. The rent of vacation period (i.e. 15 days of Winter Vacation and 45 days of Summer Vacation) will not be charged from the contractor.
31. The contractor must ensure that the items required to be sold in school wet canteen & tuck shop should be in accordance with CBSE Circular no. Acad-02/2016 dated 06 Jan' 2016.
32. Approved rate list of various eatable items and other Misc items are attached with this tender form and firms are required to fill the rate of rent for school Wet Canteen and Tuck Shop accordingly.

Signature of the Contractor

Name of the Contractor

Permanent Address

Contact No. Home Office

Aadhar Number:

GSTIN:

Bank A/C No:

IFSC Code:

BSF SENIOR SECONDARY SCHOOL, JAMMU

APPROVED RATES OF VARIOUS ITEMS REQUIRED TO BE SOLD IN WET
CANTEEN AND TUCK SHOP OF SCHOOL

S.No	Name of the Item	Approved Rate
1	Tea	7/- cup
2	Coffee	9/- cup
3	Samosa	6/- per piece
4	Besan Burfi	120/- Kg
5	Balu Shahi	7/- per piece
6	Seasonal Fruit	Market Rate in Kg
7	Fruit Juice	Print Rate per piece
8	Stationery Items i.e Charts, Pen, Pencil, Rubber, Copy, Pictorials charts	7% less on market rate
9	Biscuit	Print Rate each pkt
10	Toffee Chocolate	Print Rate each
11	Bread Pakora (Single Bread – Full Size)	6/- per piece
12	Boiled Egg	7/- each
13	Ribbons, School Tie, Belt, Uniform, Sweaters, Socks etc	10% less on market rate
14	Veg. Pakora	150/- kg
15	Paneer Pakora	315/- kg
16	Mathi (Single Piece)	6/- per piece
17	Stuffed Patties	10/- each
18	Amul Lassi	Print Rate each bottle
19	Amul Milk	Print Rate each bottle
20	Ice Cream, Milk Ice Cream Candy	Print Rate
21	Sandwich (Pcs bread Full Size)	15/- each
22	NCERT Books	As per market rate
23	Notebooks (Only classmate brand Will be sold)	12% less on market rate
24	All type of Ruled Registers	12% less on market rate
25	Books from Nursery to 12 th class	20% less on market rate
26	Dal Kachori with Chatni (Single piece)	7/- each
27	Chana Bhatura/Kulcha (2 pcs)	30/-
28	Pani Puri – 10 pcs	15/-
29	Bhel Puri – 100 gms	10/-
30	Bundi Laddu	120/- kg
31	Gulab Jamun	9/- each
32	Jalebi	90/- kg
33	Coconut Burfi	120/- kg
34	Fruit Chat – 100 gm	20/-
35	Dhokla	180/- kg
36	Cup Cake	10/- each
37	Dal Vada	7/- per piece
38	Matri (matter)	90/- kg
39	Namkeen	170/- kg